



**LOS ANGELES UNIFIED SCHOOL DISTRICT  
POLICY BULLETIN**

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**TITLE:** Staffing Recommendations for  
Certificated and Clerical Personnel  
at Elementary Schools

**NUMBER:** BUL-5977.5

**ISSUER:** Cheryl Simpson, Director  
Budget Services & Financial Planning

**DATE:** August 15, 2018

**ROUTING**

- LD Administrators of Instruction
- LD Administrators of Operations
- LD Operations Coordinators
- School Administrators
- School Administrative Assistants
- Central Office Administrators and Staff

**POLICY:** District policy pertaining to the recommendation of staffing for most Certificated and Clerical personnel at elementary schools is based on the attached recommended staffing tables taking into account student enrollment and other school characteristics.

Special education teachers are assigned to elementary schools based on the number of students with special needs and their specific disabilities. Refer to Attachment E for the norm table guide. The class sizes in the norm table guide are based on the Los Angeles Unified School District and United Teachers Los Angeles Collective Bargaining Agreement.

Magnet schools and centers have their own norm tables. Refer to BUL-5981.5, “Staffing Recommendation for Certificated and Clerical Personnel at Magnet Schools and Centers” dated July 31, 2018, for applicable magnet schools and centers certificated and clerical norm tables.

Only enrolled students with scheduled classes in MiSiS will be considered towards a school’s norm enrollment count. In other words, students must be both *enrolled and scheduled* for norm purposes. The enrollment and staffing counts are preliminary until the final verification by Budget Services is completed.

**MAJOR CHANGES:** This Bulletin replaces BUL-5977.4, “Staffing Recommendations for Certificated and Clerical Personnel at Elementary Schools,” dated July 31, 2017.



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**GUIDELINES:** The following guidelines apply to elementary schools.

### I. Enrollment Data Review and Validation

A. Continuing for the 2018-19 school year, the following tools are available to schools, local districts, and central offices:

1. Norm Day Enrollment Dashboard – helps ensure that Norm Day enrollment counts are accurate and transparent. The dashboard shows classification report enrollment counts, adjustment counts, norm enrollment counts, and warning counts.
2. Norm Staffing Dashboard – displays the number of norm resources based on norm day enrollment counts and the applicable norm tables.

To access the above dashboards, enter the URL below into the browser. Note: The preferred browser for Focus is the most recent version of Google Chrome or Mozilla Firefox.

<https://focus.lausd.net>

B. The enrollment and staffing counts are preliminary until the final verification by Budget Services is completed. As in prior years, the norm day enrollment count will be adjusted to exclude the following:

1. Students with 13 absence days or more, from enrollment date through norm day.
2. Students with more than one enrollment record (duplicate students).
3. Age-ineligible students who are:
  - a. enrolled as Kindergarten (K) or Transitional Kindergarten (TK) but turn 5 years old after December 2, 2018, or
  - b. enrolled as grade TE (Expanded TK) but turn 5 years old after June 30, 2019
4. No Show students (students who are scheduled into classes but have not attended school, i.e., marked absent each day) who were not flagged by the school in MiSiS as No Show by Norm Day data capture will be manually deducted from the school's Norm Day enrollment count.

C. For Norm Day enrollment, **only** enrolled students **with scheduled classes in MiSiS** will be **counted**. In other words, students must be both *enrolled and scheduled* for norm purposes. Schools should ensure that every enrolled student's class schedule is entered into MiSiS. Otherwise, enrolled students without scheduled classes will be excluded from the Norm Day Enrollment count.



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- D. Special Day Program (SDP) students at Elementary School – Students enrolled in the class/section of a Special Education teacher are considered SDP students, and are counted as such in the Classification report. The count of SDP students is excluded when determining General Education norm teachers.
- E. In addition to ensuring that students are both enrolled and scheduled in MiSiS, school must also ensure that students are enrolled in the:
  - 1. appropriate cost center (i.e., home school versus magnet center). Students approved to be enrolled at the magnet center must be enrolled at the magnet center’s cost center, unless documentation exists to rescind magnet placement.
  - 2. correct grade level (e.g., grade 11 versus grade 10 based on the credits earned by the students).
  - 3. correct class(es) based on the student’s IEP, if applicable.

School staff must correct all enrollment errors, including incorrect cost center grade level placements, and class(es), before enrollment counts are captured for norm day, September 14, 2018.

Budget Services will manually adjust a school’s norm day enrollment counts for enrollment errors that are not corrected in time for the norm day capture.

Request for waiver related to the errors referenced above will be denied.

### II. Allocation of Teacher Positions According to Norm Tables

- A. The teacher staffing ratios for elementary schools is the same as those in place for the 2017-18 school year. The following table summarizes the class size policies for elementary schools for the 2018-19 school year:



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Type of School	Grades	2017-18 Maximum Average Class Size	2018-19 Maximum Average Class Size	Change
PHBAO	K-3	24.0	24.0	0.0
PHBAO	4-6	30.5	30.5	0.0
Desegregated/Receiver	K-3	24.0	24.0	0.0
Desegregated/Receiver	4-6	36.0	36.0	0.0
PHBAO Magnet	K-3	24.0	24.0	0.0
PHBAO Magnet	4-6	30.5	30.5	0.0
Desegregated/Receiver Magnet	K-3	24.0	24.0	0.0
Desegregated/Receiver Magnet	4-6	34.0	34.0	0.0
District Norm	K	29.5	29.5	0.0
District Norm	1-3	32.0	32.0	0.0
District Norm	4-6	39.0	39.0	0.0

- B. Norm Day/Active enrollment is the count reported on the Elementary School Classification Report on the identified Norm Day for each school year and adjusted for duplicate students, age ineligible students, and students with absences of 13 days or more from enrollment date through norm day – see I-B above).
- C. Teacher positions are allocated to elementary schools using “norm tables” which are based on enrollment. The number of positions assigned initially is based on the principal’s confirmed estimated enrollment (E-CAST). The number of positions is adjusted after Norm Day based on the active enrollment as reported on the Elementary School Classification Report on the identified Norm Day for each school year (adjusted for duplicate students, age ineligible, and students with absences of 13 days or more – see I-B above).
- D. The active enrollment reported in the Classification report on designated Norm Day (adjusted for duplicate students, age ineligible, and students with absences of 13 days or more – see I-B above) is used to norm schools (allocate staff to schools). Refer to REF-1819.16 “Norm Day and Classification Reports - Instructions and Schedules of Electronic Capture” for the procedures on Classification report.

Each school’s projected expenditures will be updated to reflect staffing ratios and resources based on Norm Day enrollment counts. For schools gaining resources, Budget Services will open positions and allocate additional resources. For schools losing resources, Budget Services will close positions and reduce resources accordingly.



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- E. The enrollment to be used for each table is the actual active enrollment (adjusted for duplicate students, age ineligible, and students with absences of 13 days or more – see I-B above). Refer to BUL-4926.2 “Attendance Manual: Policy and Procedures for Elementary, Secondary and Options Schools,” dated March 1, 2013, for the definition of active and inactive students.
- F. Continuing for the 2018-19 fiscal year, Dual Language, Maintenance Bilingual Education, Transitional Bilingual Education, and Foreign Language Immersion Program classes at elementary schools participating in the Dual Language Program will be normed separately from non-dual language classes. Grades K-3 will receive the norm teacher resources based on a 24:1 student teacher ratio in each program language. Grades 4-5/6 will also be normed separately and will receive the norm teacher resources based on the applicable norm table for Grades 4-5/6.

New cost center will be established for each new elementary program language approved (e.g., Spanish, Korean, Mandarin, etc.) to facilitate the collection and validation of enrollment counts to be used to norm General Education teachers.

- G. All schools are expected to be no more than one norm teaching position over their norm allocation on the Friday preceding Norm Day. All schools are expected to be on norm by the scheduled Norm Day. Excess teachers will be promptly reassigned.
- H. Other off-norm teaching positions may also be allocated to schools on a year-to-year basis or may be “purchased” by the school from categorical funds. These may be register-carrying teachers or supplementary teachers who don’t have a regular class.
- I. The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten, 32 in grades 1-3, and 36 in grades 4-6.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades



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1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.

- J. Since September 1981, as a result of orders from the Superior Court, schools have been required to use the reduced average class size tables to determine classroom teacher allocations.

Targeted Instructional Improvement Block Grant (TIIG) funds, formerly Student Integration Program, are used to implement the reduced class size tables for K-5/(6).

TIIG resources are used to implement Court Ordered integration class size reduction, PHBAO and Desegregated/Receiver. The District's allocation to Affiliated Charter Schools in Program 13723, Charter School Categorical Block Grant, includes TIIG resources. Therefore, Affiliated Charter Schools shall use its Charter School Categorical Block Grant resource allocation to fund integration class size reduction. Norm Charts for PHBAO Affiliated Charter Schools are displayed in Attachment C. Norm Charts for Desegregated/Receiver Affiliated Charter Schools are displayed in Attachment D.

Continuing for the 2018-19 fiscal year, funding for TIIG resources for Affiliated Charter Schools that began operations prior to fiscal year 2013-14 is included in the Charter School Categorical Block Grant. Therefore, these Affiliated Charter Schools are not eligible for class size reduction funded by District TIIG resources (PHBAO or Desegregated / Receiver).

However, Affiliated Charter Schools that operated starting in fiscal year 2013-14 and beyond do not receive Charter School Categorical Block Grant allocations. Instead, these schools are eligible for class size reduction funded by District TIIG resources (PHBAO or Desegregated / Receiver).

- K. "Staffing Position Simulator" tool is available in the School Fiscal Services website (<http://achieve.lausd.net/Page/794>). The purpose of this tool is to provide schools with transparency as to how Norm Teacher counts are calculated based on their enrollment, Norm Category, and Affiliated Charter status. In addition to the Norm Teacher count, this tool will also calculate the number of Counselor, Administrator, and Clerical norm positions. Schools can also use the tool to assist with the norm calculation during the budget planning and development.



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L. Pursuant to Education Code section 42238.02, as a condition of receiving a grade span adjustment for kindergarten through grade three (K–3 GSA), a component of Local Control Funding Formula (LCFF), school districts must make progress towards or maintain a K–3 maximum average class size of 24 or less at each school site. If the annual independent audit of a school district shows that a school district did not comply with these conditions, the CDE will retroactively reduce the school district’s funding. Hence, the additional norm teacher earned after Norm Day must be used for a K-3 register carrying teacher.

### III. Average Class Size without K-3 Grade Span Adjustment (K-3 GSA)

Without K-3 GSA, the average class sizes for elementary would be as follows:

School Norm Category	K	1-3	4-5/(6)
District Norms for Regular Schools	29.5	32.0	39.0
Schools Designated as PHBAO	29.5	29.5	30.5
Schools Designated as Desegregated Receiver Schools (PWT, CVP, CAP Receivers Satellite Zone)	29.5	32.0	36.0

### IV. Norm Table to Implement K-3 Grade Span Adjustment (K-3 GSA)

A. The 2018-19 norm tables allocate teacher resources to ensure that K-3 class enrollment at each school site shall not exceed the maximum average class size of 24. To ensure compliance with K-3 GSA and to avoid revenue penalties associated with statutory limits on class size, K-3 class size **for each school site** shall not exceed 24.

A class of 4<sup>th</sup>, 5<sup>th</sup>, or 6<sup>th</sup> grade students combined with any K-3 students is considered a K-3 class. Therefore, this class will be included in the calculation of the K-3 class size average of the school.

Starting 2018-19 fiscal year, K-3 Class Size Average Dashboard will be available to schools, local districts, and central offices.



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- B. Schools identified as PHBAO, use Attachment A, Table 1P; schools identified as Desegregated/Receiver, use Attachment B, Table 1D; schools identified as PHBAO Affiliated Charter, use Attachment C, Table 1PA; schools identified as Desegregated/Receiver Affiliated Charter Schools, use Attachment D, Table 1DA. All tables are based on a maximum average class size of 24:1.

School identified as PHBAO Affiliated Charter Schools, use Attachment C, Tables 1PA, 1PAA, and 1PAB. Table 1PA is the number of teachers needed for a student teacher ratio of 24:1. Table 1PAA (TIIG PHBAO) is the number of teachers needed for a student teacher ratio 29.5:1. Table 1PAB (District Norm) is the number of teachers needed for a student teacher ratio of 32:1.

K-3 GSA resources are used to fund the difference between the number of teachers generated from the PHBAO Norm Table (1PAA) and the K-3 Class Size Reduction Table (1PA).

TIIG class size reduction resources are used to fund the difference between the number of teacher generated from the District Norm Table (1PAB) and the PHBAO Norm Table (1PAA).

The number of norm teachers at PHBAO Affiliated Charter Schools for grades K-3 will be calculated as follows:

- I. Determine the number of teacher positions based on K-3 enrollment from Table 1PA.
- II. Determine the number of teacher positions based on K-3 enrollment from Table 1PAA.
- III. Determine the number of teacher positions based on K-3 enrollment from Table 1PAB.
- IV. The number of teacher positions in Step III represents the number of District funded positions.
- V. Subtract the number of teacher positions in Step III from Step II to determine the TIIG funded class size reduction positions. The result is the number of positions the Affiliated Charter School shall fund from its Charter School Categorical Block Grant.
- VI. Subtract the number of teacher positions in Step II from Step I to determine the K-3 GSA funded positions.

The Affiliated Charter shall use its Charter School Block Grant resources to implement K-3 class size of 24:1 and fund the number of positions from Step V above.





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- C. To avoid revenue penalties associated with statutory limits on class sizes, K-3 class size for each school site shall not exceed 24:1. The District's budget for the 2018-19 fiscal year is based on a maximum average class size of 24:1.

**It is the responsibility of the principal to monitor enrollment in each class to ensure compliance with the District's maximum average class size of 24,** to ensure compliance with K-3 GSA and to avoid revenue penalties associated with statutory limits on class size, K-3 class size for each school site shall not exceed 24:1.

- D. Allocation and use of teacher positions after Norm Day.

Norm teacher positions for grades K-3 may be added at elementary schools, if the enrollment growth in grades K-3 generates the position and is maintained on the next two consecutive school months as reported on the classification reports.

After Norm Day, schools shall submit the regular classification reports with the request for growth position to the personnel specialist as soon as the requirement stated above is met. The effective date of the growth position will be based on the date the request for growth is received by the personnel specialist.

The additional norm teacher earned after Norm Day must be used for a K-3 register carrying teacher.

Requests will be approved only if there is an available teaching station. When a school has used all its available teaching stations and is within 3% of capacity, the school principal should contact their LD Administrator of Operations and School Management Services office to discuss capping procedures.

- V. Norm Tables for Grades 4-5/(6)

- A. Schools identified as PHBAO, use Attachment A, Table 2P; schools identified as Desegregated/Receiver use Attachment B, Table 2D. Schools identified as PHBAO Affiliated Charter Schools use Attachment C, Table 2PA; school identified as Desegregated/Receiver Affiliated Charter Schools use Attachment D, Table 2DA. These norms provide an average class size of 30.5 pupils for PHBAO schools, an average class size of 36.0 for Desegregated/Receiver schools, and an average class size of 39.0



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(District norm) for Affiliated Charter Schools, based on grades 4-5/(6) Norm Day enrollment.

The Affiliated Charter school shall use its Charter School Categorical Block Grant to implement Grades 4-5(6) class size reduction (30.5:1 for schools identified as PHBAO or 36.0:1 for school identified as Desegregated/ Receiver).

To calculate the number of positions for a student teacher ratio of 30.5:1 (PHBAO):

- I. Determine the number of teacher positions based on 4-5(6) enrollment from Table 2P.
- II. Determine the number of teacher positions based on 4-5(6) enrollment from Table 2PA.
- III. Subtract the number of teacher positions in Step II from Step I to determine the TIIG funded class size reduction positions. The result is the number of positions the Affiliated Charter School may fund from its Charter School Categorical Block Grant.

To calculate the number of positions for a student teacher ratio of 36.0:1 (Desegregated/Receiver):

- I. Determine the number of teacher positions based on 4-5(6) enrollment from Table 2D.
- II. Determine the number of teacher positions based on 4-5(6) enrollment from Table 2DA.
- III. Subtract the number of teacher positions in Step II from Step I to determine the TIIG funded class size reduction positions. The result is the number of positions the Affiliated Charter School shall fund from its Charter School Categorical Block Grant.

- B. Allocation and use of teacher positions after Norm Day. Norm teacher positions for grades 4-5/(6) may be added at elementary schools if the enrollment growth in grades 4-5/(6) generates the positions and is maintained on the next two consecutive school months as reported on the classification reports. After Norm Day, schools shall submit the regular classification reports with the request for growth positions to the personnel specialist as soon as the requirement stated above is met. Requests will be approved only if there is an available teaching station. When a school has used all its available teaching stations and is within 3% of capacity, the school principal should contact its LD Administrator of Operations and School Management Services office to discuss capping procedures.



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## VI. Recommended Administrative Personnel Staffing

- A. Administrative personnel are allocated based on total school enrollment, including Transitional Kindergarten Expansion, special day program classes (SDP), state preschool (SPS), Pre-Kindergarten special education, dual language center, and magnet center enrollment.

Initial administrative staff recommendations are based on preliminary E-CAST enrollment projections. Each school’s projected expenditures will be updated to reflect staffing ratios and resources based on final Norm Day enrollment counts. Budget Services will only open positions and allocate additional resources for schools gaining resources based on final Norm Day enrollment counts.

It is recommended that elementary schools use Table A to determine administrator staffing. The administrative staffing ranges are the same as those in place for 2017-18.

**TABLE A - ELEMENTARY SCHOOL ADMINISTRATOR STAFFING**

Enrollment From	Enrollment To	Principal	Assistant Principal
1	1,109	1.00	-
1,110	1,809	1.00	1.00
1,810	2,419	1.00	2.00
2,420	and above	1.00	3.00

- B. Span school administrative norm allocation is based on the following weighted average:

1. Determine the percentage enrollment by grade level groupings K-5 and 6-12 to total enrollment.
2. Determine number of administrative norm positions from the individual norm tables based on 100% of enrollment as if site is an elementary school and again based on 100% of enrollment as if site is a secondary school.
3. Multiply the percentage enrollment by grade level groupings from #1 above by the number of positions that result from the individual norm tables from #2 above.



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4. Sum the result and round to the nearest full FTE (e.g. 2.49 FTE is rounded to 2.00 FTE; 2.50 FTE is rounded to 3.00 FTE).

### VII. Recommended Clerical Staffing

#### A. Enrollment

Each school receives the number of clerical positions using the recommended staffing tables which are based on active enrollment (See BUL-4926.2 “Attendance Manual: Policy and Procedures for Elementary, Secondary and Options Schools”, dated March 1, 2013) for the definition of active and inactive students), including Transitional Kindergarten Expansion, special day program students (SDP), Pre-Kindergarten special day classes, dual language center, and magnet center enrollment. Additional clerical resources to support State Pre-School classes are allocated separately by the Early Childhood Education Division.

Initial clerical staff recommendations are based on preliminary E-CAST enrollment projections. Each school’s projected expenditures will be updated to reflect staffing ratios and resources based on final Norm Day enrollment counts. Budget Services will only open positions and allocate additional resources for schools gaining resources based on final Norm Day enrollment counts.

#### B. Maintenance of Effort Activities to Implement the Modified Consent Decree

In compliance with the District’s Maintenance of Effort Activities to implement the Modified Consent Decree, the District will ensure that schools continue to receive dedicated clerical support resources to meet special education, Section 504, Hughes Bill and Modified Consent Decree compliance and operational needs.

Within the suggested staffing tables provided to each LAUSD school, beginning in 2009-2010 fiscal year, the following support must be allocated to meet special education compliance and operational needs:

- .5 Full Time Equivalent (FTE) for (a) elementary schools with enrollment below 500; (b) middle schools with enrollment below 1,000; and (c) senior high schools with enrollment below 1,700
- 1 FTE for (a) elementary schools with enrollment of 500 and above; (b) middle schools with enrollment of 1,000 and above; and (c) senior high schools with enrollment of 1,700 and above



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### C. Staffing Adjustment

Budget Services will compare the actual clerical staff at the school with the suggested positions based on validated Norm Day classification report data. Budget Services will notify the Principal and LD Administrators of Operations of any adjustment in staffing. The school site will have flexibility to determine how to modify staffing to align with actual enrollment.

Budget Services will notify Workforce Management, Classified Employment Services of any adjustment in staffing.

### D. Elementary School Suggested Staffing Table

The clerical staffing ranges is the same as those in place for the 2017-18 school year. Based on the current staffing ranges, schools do not receive partial fte (full time equivalent) in the **total norm allocation**.

Clerical personnel will be assigned based on the following suggested staffing table. For norm enrollment purposes, enrollment includes magnet center, dual language center, Transitional Kindergarten Expansion, special day program students (SDP), and Pre-Kindergarten special day classes. Additional clerical resources to support State Pre-School classes are allocated separately by the Early Childhood Education Division.

Sites do not have flexibility over Modified Consent Decree Clerical Support.

Schools will receive budgets based on recommended staffing ratios. Schools may realign certain resources to meet their unique needs. Refer to the "General Fund School Program Manual" for flexibility guidelines (<http://achieve.lausd.net/Page/794>).



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**TABLE B – ELEMENTARY SCHOOL CLERICAL STAFFING**

Enrollment From	Enrollment To	School Admin. Asst.	Modified Consent Decree Support	Additional Clerical Support	Total Clerical Staff
1	300	1.0	0.5	0.5	2.0
301	749	1.0	1.0	-	2.0
750	1,499	1.0	1.0	1.0	3.0
1,500	2,199	1.0	1.0	2.0	4.0
2,200	2,899	1.0	1.0	3.0	5.0
2,900	3,599	1.0	1.0	4.0	6.0
3,600	4,299	1.0	1.0	5.0	7.0
4,300	and above	1.0	1.0	6.0	8.0

Staffing Pattern

The typical staffing pattern at an elementary school is as follows:

- One (1) - School Administrative Assistant (Job ID 24102500)
- All other clerical positions - Office Technician(s) (Job ID 24102828)

The work basis assignment for all clerical positions is E basis.

E. Span School Clerical Calculation

1. Determine the percentage enrollment by grade level grouping K-5 and 6-12 to total enrollment.
2. Determine number of clerical positions from the individual clerical staffing tables based on 100% of enrollment as if site is an elementary school and again based on 100% of enrollment, including applicable enrollment factor, as if site is a secondary school.
3. Multiply the percentage enrollment by grade level grouping from #1 above times the number of positions that result from the individual clerical staffing tables from #2 above.
4. Sum the result. If the result is greater than 1.5, round to the nearest full FTE (e.g. 2.49 FTE is rounded to 2.0; 2.50 FTE is rounded to 3.0 FTE). If the result is less than or equal to 1.50 FTE, the site will be allocated 1.5 FTE clerical staff.



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**AUTHORITY:** This is District policy.

**RELATED RESOURCES:** REF-1819.16 – Norm Day and Classification Reports - Instructions and Schedules of Electronic Capture

BUL-4926.2 – Attendance Manual: Policy and Procedures for Elementary, Secondary and Options Schools

BUL-5981.5 – Staffing Recommendations for Certificated and Clerical Personnel at Magnet Schools and Centers

REF-3451.1 – Implementation Policy for New and Existing Dual Language Programs

MEM-6425.3 – Establishing a K-5/6 School Leadership-Initiated Elementary Dual Language Education Program for the 2019-20 School Year

REF-5955.0 – Implementation Policy for New Elementary Maintenance Bilingual Education (MBE) Programs

REF-5954.0 – Implementation Policy for Transitional Bilingual Education (TBE) Programs

REF-6554.3 – Opening Day Procedures: Supplemental Guide and Updates

**ASSISTANCE:** For assistance in the implementation of this bulletin related to Certificated positions, please contact your Certificated Personnel Specialist.

For assistance in the implementation of this bulletin related to clerical positions, please contact Workforce Management, Classified Employment Services.

For assistance in the implementation of the K-3 GSA, please contact Attendance and Enrollment Section at (213) 241-2115.

For assistance with other questions, please contact Budget Services and Financial Planning Division at (213) 241-2100.



ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

**TABLE 1P: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO Schools**

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

	Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers	
	<u>From</u>	<u>To</u>		<u>From</u>	<u>To</u>		
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66





## Los Angeles Unified School District

### ATTACHMENT A – Teacher Norm Tables for PHBAO Elementary Schools

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The 2018-19 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4<sup>th</sup>, 5<sup>th</sup>, or 6<sup>th</sup> grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



**TABLE 2P: Grades 4-5/ (6) (PHBAO Schools)**

This table provides for an average class size of 30.5.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
From	-	To		From	-	To	
1	-	31	1	611	-	641	21
32	-	61	2	642	-	671	22
62	-	92	3	672	-	702	23
93	-	122	4	703	-	732	24
123	-	153	5	733	-	763	25
154	-	183	6	764	-	793	26
184	-	214	7	794	-	824	27
215	-	244	8	825	-	854	28
245	-	275	9	855	-	885	29
276	-	305	10	886	-	915	30
306	-	336	11	916	-	946	31
337	-	366	12	947	-	976	32
367	-	397	13	977	-	1,007	33
398	-	427	14	1,008	-	1,037	34
428	-	458	15	1,038	-	1,068	35
459	-	488	16	1,069	-	1,098	36
489	-	519	17	1,099	-	1,129	37
520	-	549	18	1,130	-	1,159	38
550	-	580	19	1,160	-	1,190	39
581	-	610	20	1,191	-	1,220	40



# Los Angeles Unified School District

## ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

**TABLE 1D: Kindergarten, plus Grades 1,2 and 3 Option One for Desegregated/Receiver Schools**

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM	-	TO		FROM	-	TO	
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



## Los Angeles Unified School District

### ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

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The 2018-19 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4<sup>th</sup>, 5<sup>th</sup>, or 6<sup>th</sup> grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



# Los Angeles Unified School District

## ATTACHMENT B – Teacher Norm Tables for Desegregated/Receiver Elementary Schools

**TABLE 2D: Grades 4-5/(6), Desegregated/Receiver Schools**

This table provides for an average class size of 36.0.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
<u>FROM</u>	-	<u>TO</u>		<u>FROM</u>	-	<u>TO</u>	
1	-	36	1	541	-	576	16
37	-	72	2	577	-	612	17
73	-	108	3	613	-	648	18
109	-	144	4	649	-	684	19
145	-	180	5	685	-	720	20
181	-	216	6	721	-	756	21
217	-	252	7	757	-	792	22
253	-	288	8	793	-	828	23
289	-	324	9	829	-	864	24
325	-	360	10	865	-	900	25
361	-	396	11	901	-	936	26
397	-	432	12	937	-	972	27
433	-	468	13	973	-	1,008	28
469	-	504	14	1,009	-	1,044	29
505	-	540	15	1,045	-	1,080	30



**TABLE 1PA: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO Affiliated Charter School – Class Size Reduction**

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

	Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers	
	<u>From</u>	<u>To</u>		<u>From</u>	<u>To</u>		
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



## Los Angeles Unified School District

### ATTACHMENT C – Teacher Norm Tables for PHBAO Affiliated Charter Schools

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The 2018-19 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4<sup>th</sup>, 5<sup>th</sup>, or 6<sup>th</sup> grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



**TABLE 1PAA: Kindergarten, plus Grades 1,2 and 3 Option One for PHBAO  
Affiliated Charter School - TIIG**

This table provides one position for every 29.5 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
From	-	To		From	-	To	
1	-	30	1	975	-	1,003	34
31	-	59	2	1,004	-	1,033	35
60	-	89	3	1,034	-	1,062	36
90	-	118	4	1,063	-	1,092	37
119	-	148	5	1,093	-	1,121	38
149	-	177	6	1,122	-	1,151	39
178	-	207	7	1,152	-	1,180	40
208	-	236	8	1,181	-	1,210	41
237	-	266	9	1,211	-	1,239	42
267	-	295	10	1,240	-	1,269	43
296	-	325	11	1,270	-	1,298	44
326	-	354	12	1,299	-	1,328	45
355	-	384	13	1,329	-	1,357	46
385	-	413	14	1,358	-	1,387	47
414	-	443	15	1,388	-	1,416	48
444	-	472	16	1,417	-	1,446	49
473	-	502	17	1,447	-	1,475	50
503	-	531	18	1,476	-	1,505	51
532	-	561	19	1,506	-	1,534	52
562	-	590	20	1,535	-	1,564	53
591	-	620	21	1,565	-	1,593	54
621	-	649	22	1,594	-	1,623	55
650	-	679	23	1,624	-	1,652	56
680	-	708	24	1,653	-	1,682	57
709	-	738	25	1,683	-	1,711	58
739	-	767	26	1,712	-	1,741	59
768	-	797	27	1,742	-	1,770	60
798	-	826	28	1,771	-	1,800	61
827	-	856	29	1,801	-	1,829	62
857	-	885	30	1,830	-	1,859	63
886	-	915	31	1,860	-	1,888	64
916	-	944	32	1,889	-	1,918	65
945	-	974	33	1,919	-	1,947	66





**TABLE 1PAB: Kindergarten, plus Grades 1, 2 and 3 Option One for PHBAO Affiliated Charter School (District Norm)**

This table provides one position for every 32.0 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>		<u>To</u>		<u>From</u>		<u>To</u>	
1	-	32	1	1,057	-	1,088	34
33	-	64	2	1,089	-	1,120	35
65	-	96	3	1,121	-	1,152	36
97	-	128	4	1,153	-	1,184	37
129	-	160	5	1,185	-	1,216	38
161	-	192	6	1,217	-	1,248	39
193	-	224	7	1,249	-	1,280	40
225	-	256	8	1,281	-	1,312	41
257	-	288	9	1,313	-	1,344	42
289	-	320	10	1,345	-	1,376	43
321	-	352	11	1,377	-	1,408	44
353	-	384	12	1,409	-	1,440	45
385	-	416	13	1,441	-	1,472	46
417	-	448	14	1,473	-	1,504	47
449	-	480	15	1,505	-	1,536	48
481	-	512	16	1,537	-	1,568	49
513	-	544	17	1,569	-	1,600	50
545	-	576	18	1,601	-	1,632	51
577	-	608	19	1,633	-	1,664	52
609	-	640	20	1,665	-	1,696	53
641	-	672	21	1,697	-	1,728	54
673	-	704	22	1,729	-	1,760	55
705	-	736	23	1,761	-	1,792	56
737	-	768	24	1,793	-	1,824	57
769	-	800	25	1,825	-	1,856	58
801	-	832	26	1,857	-	1,888	59
833	-	864	27	1,889	-	1,920	60
865	-	896	28	1,921	-	1,952	61
897	-	928	29	1,953	-	1,984	62
929	-	960	30	1,985	-	2,016	63
961	-	992	31	2,017	-	2,048	64
993	-	1,024	32	2,049	-	2,080	65
1,025	-	1,056	33	2,081	-	2,112	66



**TABLE 2PA: Grades 4-5/(6) for PHBAO Affiliated Charter Schools – District Norm**

This table provides for an average class size of 39.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
From		To		From		To	
1	-	39	1	1,405	-	1,443	37
40	-	78	2	1,444	-	1,482	38
79	-	117	3	1,483	-	1,521	39
118	-	156	4	1,522	-	1,560	40
157	-	195	5	1,561	-	1,599	41
196	-	234	6	1,600	-	1,638	42
235	-	273	7	1,639	-	1,677	43
274	-	312	8	1,678	-	1,716	44
313	-	351	9	1,717	-	1,755	45
352	-	390	10	1,756	-	1,794	46
391	-	429	11	1,795	-	1,833	47
430	-	468	12	1,834	-	1,872	48
469	-	507	13	1,873	-	1,911	49
508	-	546	14	1,912	-	1,950	50
547	-	585	15	1,951	-	1,989	51
586	-	624	16	1,990	-	2,028	52
625	-	663	17	2,029	-	2,067	53
664	-	702	18	2,068	-	2,106	54
703	-	741	19	2,107	-	2,145	55
742	-	780	20	2,146	-	2,184	56
781	-	819	21	2,185	-	2,223	57
820	-	858	22	2,224	-	2,262	58
859	-	897	23	2,263	-	2,301	59
898	-	936	24	2,302	-	2,340	60
937	-	975	25	2,341	-	2,379	61
976	-	1,014	26	2,380	-	2,418	62
1,015	-	1,053	27	2,419	-	2,457	63
1,054	-	1,092	28	2,458	-	2,496	64
1,093	-	1,131	29	2,497	-	2,535	65
1,132	-	1,170	30	2,536	-	2,574	66
1,171	-	1,209	31	2,575	-	2,613	67
1,210	-	1,248	32	2,614	-	2,652	68
1,249	-	1,287	33	2,653	-	2,691	69
1,288	-	1,326	34	2,692	-	2,730	70
1,327	-	1,365	35	2,731	-	2,769	71
1,366	-	1,404	36	2,770	-	2,808	72



**Los Angeles Unified School District**

**ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver  
Affiliated Charter Schools**

**TABLE 1DA: Kindergarten, plus Grades 1,2 and 3 Option One for  
Desegregated/Receiver Affiliated Charter School – Class Size Reduction**

This table provides one position for every 24 pupils based on the total enrollment in Kindergarten plus grades 1-3.

	Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers	
	<u>From</u>	<u>To</u>	<u>Teachers</u>	<u>From</u>	<u>To</u>	<u>Teachers</u>	
1	-	24	1	793	-	816	34
25	-	48	2	817	-	840	35
49	-	72	3	841	-	864	36
73	-	96	4	865	-	888	37
97	-	120	5	889	-	912	38
121	-	144	6	913	-	936	39
145	-	168	7	937	-	960	40
169	-	192	8	961	-	984	41
193	-	216	9	985	-	1,008	42
217	-	240	10	1,009	-	1,032	43
241	-	264	11	1,033	-	1,056	44
265	-	288	12	1,057	-	1,080	45
289	-	312	13	1,081	-	1,104	46
313	-	336	14	1,105	-	1,128	47
337	-	360	15	1,129	-	1,152	48
361	-	384	16	1,153	-	1,176	49
385	-	408	17	1,177	-	1,200	50
409	-	432	18	1,201	-	1,224	51
433	-	456	19	1,225	-	1,248	52
457	-	480	20	1,249	-	1,272	53
481	-	504	21	1,273	-	1,296	54
505	-	528	22	1,297	-	1,320	55
529	-	552	23	1,321	-	1,344	56
553	-	576	24	1,345	-	1,368	57
577	-	600	25	1,369	-	1,392	58
601	-	624	26	1,393	-	1,416	59
625	-	648	27	1,417	-	1,440	60
649	-	672	28	1,441	-	1,464	61
673	-	696	29	1,465	-	1,488	62
697	-	720	30	1,489	-	1,512	63
721	-	744	31	1,513	-	1,536	64
745	-	768	32	1,537	-	1,560	65
769	-	792	33	1,561	-	1,584	66



## Los Angeles Unified School District

### ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver Affiliated Charter Schools

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The 2018-19 norm table provides one position for every 24 students based on total enrollment in grades K-3 classes. To prevent loss of Local Control Funding Formula K through 3 Grade Span Adjustment funding, the school district must maintain a maximum average class size of 24 or less at each school site.

A class with 4<sup>th</sup>, 5<sup>th</sup>, or 6<sup>th</sup> grade students combined with any K-3 students is considered a K-3 class. Therefore, maximum average class size is 24. Attendance & Enrollment Section captures school month end enrollments for compliance with K-3 class size guidelines, and will work with Local District in monitoring of class sizes.

The Education Code imposes financial penalties on school districts that exceed specified class sizes. To safeguard against financial penalties, the number of pupils assigned to individual classes may not exceed 33 in kindergarten and 32 in grades 1-3.

Note: These limits also apply to “combination” classes. For purposes of the Class Size Penalties report to the California Department of Education, any class combining pupils in kindergarten or in any grade(s) 4 through 8 with one or more of Grades 1, 2, or 3 shall be considered a class of grades 1, 2, or 3. For example, if five (5) grade 3 pupils are added to a grade 4 class of 28, the class would be considered a grade 3 class of 33. In this example, a fiscal penalty would be assessed on the District because the class exceeded the class size requirement of 32 for grade 3.



**Los Angeles Unified School District**

**ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver  
Affiliated Charter Schools**

**TABLE 1DAB: Kindergarten, plus Grades 1,2 and 3 Option One for  
Desegregated/Receiver Affiliated Charter School (District Norm)**

This table provides one position for every 32.0 pupils based on the total enrollment in Kindergarten plus grades 1-3.

Active Enrollment			Number of Teachers	Active Enrollment			Number of Teachers
<u>From</u>		<u>To</u>		<u>From</u>		<u>To</u>	
1	-	32	1	1,057	-	1,088	34
33	-	64	2	1,089	-	1,120	35
65	-	96	3	1,121	-	1,152	36
97	-	128	4	1,153	-	1,184	37
129	-	160	5	1,185	-	1,216	38
161	-	192	6	1,217	-	1,248	39
193	-	224	7	1,249	-	1,280	40
225	-	256	8	1,281	-	1,312	41
257	-	288	9	1,313	-	1,344	42
289	-	320	10	1,345	-	1,376	43
321	-	352	11	1,377	-	1,408	44
353	-	384	12	1,409	-	1,440	45
385	-	416	13	1,441	-	1,472	46
417	-	448	14	1,473	-	1,504	47
449	-	480	15	1,505	-	1,536	48
481	-	512	16	1,537	-	1,568	49
513	-	544	17	1,569	-	1,600	50
545	-	576	18	1,601	-	1,632	51
577	-	608	19	1,633	-	1,664	52
609	-	640	20	1,665	-	1,696	53
641	-	672	21	1,697	-	1,728	54
673	-	704	22	1,729	-	1,760	55
705	-	736	23	1,761	-	1,792	56
737	-	768	24	1,793	-	1,824	57
769	-	800	25	1,825	-	1,856	58
801	-	832	26	1,857	-	1,888	59
833	-	864	27	1,889	-	1,920	60
865	-	896	28	1,921	-	1,952	61
897	-	928	29	1,953	-	1,984	62
929	-	960	30	1,985	-	2,016	63
961	-	992	31	2,017	-	2,048	64
993	-	1,024	32	2,049	-	2,080	65
1,025	-	1,056	33	2,081	-	2,112	66



**Los Angeles Unified School District**

**ATTACHMENT D – Teacher Norm Tables for Desegregated/Receiver  
Affiliated Charter Schools**

**TABLE 2DA: Grades 4-5/(6) Desegregated/Receiver Affiliated Charter  
Schools– District Norm**

This table provides for an average class size of 39.

Active Enrollment		Number of Teachers	Active Enrollment		Number of Teachers
From	To		From	To	
1	- 39	1	1,405	- 1,443	37
40	- 78	2	1,444	- 1,482	38
79	- 117	3	1,483	- 1,521	39
118	- 156	4	1,522	- 1,560	40
157	- 195	5	1,561	- 1,599	41
196	- 234	6	1,600	- 1,638	42
235	- 273	7	1,639	- 1,677	43
274	- 312	8	1,678	- 1,716	44
313	- 351	9	1,717	- 1,755	45
352	- 390	10	1,756	- 1,794	46
391	- 429	11	1,795	- 1,833	47
430	- 468	12	1,834	- 1,872	48
469	- 507	13	1,873	- 1,911	49
508	- 546	14	1,912	- 1,950	50
547	- 585	15	1,951	- 1,989	51
586	- 624	16	1,990	- 2,028	52
625	- 663	17	2,029	- 2,067	53
664	- 702	18	2,068	- 2,106	54
703	- 741	19	2,107	- 2,145	55
742	- 780	20	2,146	- 2,184	56
781	- 819	21	2,185	- 2,223	57
820	- 858	22	2,224	- 2,262	58
859	- 897	23	2,263	- 2,301	59
898	- 936	24	2,302	- 2,340	60
937	- 975	25	2,341	- 2,379	61
976	- 1,014	26	2,380	- 2,418	62
1,015	- 1,053	27	2,419	- 2,457	63
1,054	- 1,092	28	2,458	- 2,496	64
1,093	- 1,131	29	2,497	- 2,535	65
1,132	- 1,170	30	2,536	- 2,574	66
1,171	- 1,209	31	2,575	- 2,613	67
1,210	- 1,248	32	2,614	- 2,652	68
1,249	- 1,287	33	2,653	- 2,691	69
1,288	- 1,326	34	2,692	- 2,730	70
1,327	- 1,365	35	2,731	- 2,769	71
1,366	- 1,404	36	2,770	- 2,808	72



# Los Angeles Unified School District

## ATTACHMENT E – Special Education Norm Table Guide

These do not include Related Services and their required teacher ratios.

<u>Acronym</u>	<u>Name</u>	<u>Teacher Norm for Students Up to 8 Years Old</u>	<u>Teacher Norm for Students 9 Years Old &amp; Above</u>	<u>Notes</u>
AUT	Autism	6	6	
DHH	Deaf/Hard of Hearing	6-8	8-10	
ED	Emotional Disturbance	8	8	
EE	Early Education	10	N/A	
IDM	Intellectual Disability-Moderate	12 or 14*	12 or 14*	
IDS	Intellectual Disability-Severe	12	12	
MD	Multiple Disabilities	6	8	
MDS	Multiple Disability-Severe	10	10	
PAL	Preschool for All	10	-	
PCC	Preschool Collaborative Classroom	10	-	Also 1 GE Teacher, only at EECs.
PCC/ETK	Expanded Transitional Kindergarten	8	-	Total class norms at 24 with 8 SWD and 16 GE children. Also receives 1 GE Teacher. To replace PCC program at non-EEC locations.
PSC	Preschool Collaborative	8	-	
RSP	Resource Specialist Program	24-28	24-28	Schools may also receive Resource Specialist Teacher support through an itinerant position
SLD	Specific Learning Disability	12	12	
VI	Visually Impairment	8	10	
Special Education Centers		10	10	

\*12 if a 4 year age span